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WINTER WEATHER NOTIFICATION PROCEDURES & GENERAL INFORMATION

Our mission is to provide standardized, effective & efficient services, facilities and infrastructure to Soldiers, Families and Civilians for an Army and Nation engaged in persistent conflict.

We are the Army's Home



Winter Action Plan



Terms to Know

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- **Winter Storm Watch** - Issued by the National Weather Service when there is a potential for heavy snow or significant ice accumulations, usually at least 24 to 36 hours in advance. The criteria for this watch can vary from place to place.
- **Winter Storm Warning** - Issued by the National Weather Service when a winter storm is producing or is forecast to produce heavy snow or significant ice accumulations.
- **Heavy Snow Warning** - a snowfall of at least 6 inches in 12 hours or 8 inches in 24 hours is expected. (Under certain conditions, heavy snow may be included in Winter Storm Warnings.)



Winter Action Plan



Terms to Know

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- **Blizzard Warning** - Issued for winter storms with sustained or frequent winds of 35 mph or higher with considerable falling and/or blowing snow that frequently reduces visibility to 1/4 of a mile or less. These conditions are expected to prevail for a minimum of 3 hours.
- **High Wind Warning** - Sustained wind speeds of 40 mph or greater lasting for 1 hour or longer, or winds of 58 mph or greater for any duration.
- **Wind Chill Warning** - used with wind chills of 25 degrees below zero or colder due to brisk winds and very cold temperatures. The National Weather Service issues this product when the wind chill is life threatening.

Delayed Entry/Phased Releases



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- **Delayed Entry**
- **Phased Release Due To Inclement Weather**
- **Early Release, Impending Inclement Weather**
- **“Emergency Employees” Only**

Delayed Entry due to Snow & Ice



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- + Once decision is made, (hopefully, night before?)
- Dialogic is activated to notify Units & Directorates, Severe Weather POCs of the decision.
- Primary means of notification will ALWAYS be DIALOGIC & Road Status Website (**It is the responsibility of identified unit Weather POCs to notify all personnel within the Unit/Organization**).
- Secondary means of notification is Paper Phone Trees / PLECTRON

NOTE: USD 207 makes separate/independent decision. They either have school or do not have school



Phased Release W/Snow & Ice



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+ All information & recommendations from DPTM, DES, DPW to GarC & CofS *NLT 1400hrs*, (earlier if possible).

+ Once decision is made:

- PLECTRON is used in conjunction w/ “DLCMD” email, DIALOGIC Communicator, Desktop Alert, CH 2.
- **Road Status Page will be updated to reflect the decision**
- **SECONDARY means: LMR, Phone Trees.**

NOTE: USD 207 does not do an early release. However, parents can pick up students early.



Phased Release W/Snow & Ice



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+ Priority of Release (Release for non emergency personnel)

- **Priority 1**- Personnel residing outside city limits of Lansing & LVN
 - **Priority 2**- Personnel residing in city limits of Lansing & LVN
 - **Priority 3**- Personnel residing on Fort LVN
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Early Release Impending Snow & Ice



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+ Once decision is made:

- PLECTRON is used in conjunction w/ “DLCMD” email, Desktop Alert, Dialogic, CH2 & PAO, DF&MWR, USD 207 & City & County of LVN are notified of decision(s).

Road Status Page will be updated to reflect the decision

- SECONDARY means: LMR, Paper Phone Trees.

+ Priority of Release:

- Release non emergency personnel.
- Priority 1- Personnel residing outside city limits of Lansing & LVN
- Priority 2- Personnel residing in city limits of Lansing & LVN
- Priority 3- Personnel residing on Fort LVN

NOTE: USD 207 does not do any early release.

Web Pages



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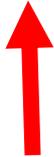


www.noaa.gov

www.ksdot.org

www.modot.org

<http://garrison.leavenworth.army.mil/>



**NOTE: DPTM UPDATES THE CAC/Garrison
WEBPAGE FOR ROADS & SCHOOLS (If information
is provided by USD 207).**

Key Winter Weather Contact Information



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- Directorates / Units, etc., must have Severe Weather POCs designated and give same with contact info., to DPTM for inclusion into the Dialogic Communicator and Paper Phone Trees, for contact purposes **(Must be updated quarterly at a minimum or when personnel changes occurred).**
- Directorates / Units, etc., must have INTERNAL Paper Phone Trees or use the Dialogic Communicator and/or have mechanisms in place to contact their respective Staff /Personnel.
Paper phone trees need to be updated quarterly.

Key Winter Weather Contact Information



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- Directorates / Units, etc., must have a designated Building Coordinator that develops Internal SOPs for sidewalk snow & ice removal, etc (Responsibility of Unit/Directorate...**NOT** DPW).
- Directorates / Units, etc., must designate & specify exactly who(m) in their organization is really **“Emergency Personnel”**.
- Parking: Ensure that **“early arrivals” park in a DESIGNATED AREA** in your respective parking lot, this assists greatly in Snow Removal!



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USD 207 Notification



USD 207 has a **totally independent / separate decision authority**, as well as, procedures & protocols for coordinating their decision. However, they will notify the installation Command & Staff of their decision.

USD 207 will **INDEPENDENTLY** notify local television and radio stations when schools are closed.

Questions about USD 207 should be directed to telephone number **(913) 651-7373**.



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Media Notification



The Public Affairs Office will provide information to local media regarding Fort Leavenworth's status, (NOT USD 207) in regards to any Severe Winter Weather decisions, etc.

Soldiers / Employees & respective families however, should not depend on local media announcements as the official means of notification.

Soldiers / Employees will use their respective Chain of Command for any questions / issues dealing with "report times / phased release, etc."



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Media Outlets



Fort Leavenworth Garrison website via database:

<http://garrison.leavenworth.army.mil/>

The Public Affairs Office will provide information to local media regarding delayed openings. However, that does not guarantee coverage. PAO will update the Fort Leavenworth FACEBOOK page.

- (1) Post Road Status: <http://garrison.leavenworth.army.mil/>
 - (2) Leavenworth Channel 2; Lansing Channel 2
 - (3) Atchison: KAIR (93.7FM/1470AM)
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Media Outlets



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(4) Kansas City:

Radio AM 610, 710, 980, 1660

Radio FM 89.3, 93.7

Television:

- a) KCTV 5
- b) KMBC 9
- c) KSHB 4
- d) WIBW 13

(5) Topeka: WIBW (580 AM/97.3 FM/ WIBW13-CBS)

(6) St Joseph: KFEQ (680AM/ KQTV2-ABC)

Note: Information provided by news media outlets is NOT the official means of notification for delayed post openings and/or closings. Official notification is via the respective chain of command.



Commissary & PX / Shopette



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- **Will try to stay open approx. 2 hours after Early Release.**

Commissary (2) hours

PX (1) hour

Shoppette (2) hours

- **Purpose of staying open is to allow patrons to purchase emergency or necessary supplies before the storm's gets worse**
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