

How to Apply for Continuous Learning Modules

1. <http://www.dau.mil/>
2. Highlight “**I Need Training**” (left side under DAU GLOBAL TOP 5)
3. Click on “**Apply For Course**”
4. Click on “**Army, Military and Civilian**”
5. Under "**Student**" (left side of page), click on "**Apply for Training**".
6. Go to "**Please select a category.**" Click drop down arrow to view choices.
7. From the **Sign In Options** select how you are going to sign in.
8. Sign in by providing the required information.
9. Select “**Continuous Learning Modules**” from the Training Category options.
10. From the Module drop-down list select the Continuous Learning Module you want to apply for.
 - a. DoD Government Purchase Card - CLG001 (New) or
 - b. Government Purchase Card Refresher - CLG004 (Current)
 - c. Overview Acquisition Workforce - CLM003
11. Press the **SEARCH** button.
12. Review and/or complete your application.
13. At the top or bottom of the application, click the "**SUBMIT APPLICATION**" button.
14. After you have successfully submitted your application, you will see the message below:

AITAS Registration for DAU Virtual Campus (Continuous Learning Module) You have been approved for (course), a Continuous Learning Module. The DAU Virtual Campus will send you an email with instructions and allocated time frame for completion. This is a continuous learning training module, therefore, no priority is assigned to personnel who apply. This has no impact on how soon you will be able to access the Course. In the event you are placed on a wait list to start the Continuous Learning Module, you will be notified by DAU as to when to begin the course.

Your application will be forwarded to DAU. The DAU Virtual Campus will send you an email with instructions on how to begin taking the module. If you do not receive these instructions **within 48 hours** please contact the DAU Virtual Campus at 1-866-568-6924 - option 1 (toll free) or 703-805-3459 (commercial).